

**James A. Garfield Local Schools  
2009/10 School Year  
INTERDISTRICT OPEN ENROLLMENT APPLICATION**

**NOTE:** This application should be returned to the Superintendent's office, 10235 St. Rt. 88, Garrettsville, Ohio 44231, as soon as completed.

Date of Application \_\_\_\_\_ Student's S.S. # \_\_\_\_\_

Name of Student (include legal **MIDDLE** name) \_\_\_\_\_

Parent/Guardian's Name \_\_\_\_\_

Address of Student \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_

Student's Birth Place City \_\_\_\_\_

Parent's Phone: Home \_\_\_\_\_ Work \_\_\_\_\_

Present school district of **residence** \_\_\_\_\_

Present school district of **attendance** \_\_\_\_\_

Grade level of student for upcoming year \_\_\_\_\_ Date of Birth \_\_\_\_\_

Is student enrolled in any special education programs or have an IEP? \_\_\_\_\_ Yes \_\_\_\_\_ No

Has this student been suspended or expelled from school during the past school year?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ Number of Days

**APPLICATION SHOULD BE RECEIVED BY JUNE 4, 2009.**

Requests received will be acted upon no later than June 30. Parents **must** indicate acceptance of transfer on or before **July 15<sup>th</sup>**.

**I/WE AGREE TO PROVIDE TRANSPORTATION TO GARFIELD SCHOOLS SHOULD MY/OUR CHILD(REN) BE ACCEPTED AS AN OPEN ENROLLMENT STUDENT.**

**August 15, 2009 is the absolute deadline for Open Enrollment.**

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_

=====

**FOR OFFICE USE ONLY**

Received by \_\_\_\_\_ Date \_\_\_\_\_

Approved \_\_\_\_\_ Rejected \_\_\_\_\_ Reason \_\_\_\_\_ 4/09

James A. Garfield Schools  
**INTERDISTRICT OPEN ENROLLMENT**

The James A. Garfield Board of Education believes a student should, under certain prescribed circumstances, benefit from an interdistrict, open enrollment policy for **any Ohio resident student**. Guidelines for the transfer of students, based upon criteria established by the schools' administration and in conjunction with recommendations from officials of the Ohio Department of Education, are listed below. The specific criteria for this program shall be consistent with ORC 3313.64, 3313.65 and 3313.98.

1. Any application for open enrollment must be submitted to the superintendent's office of James A. Garfield Schools **no later than August 15<sup>th</sup> of each year**; *however, interested parties are urged to file applications as soon as possible!* Applications will be acted upon for acceptance by the Board by June 30<sup>th</sup>. One application must be submitted each year for each student who meets all the state and James A. Garfield School requirements. All approvals for open enrollment students to Garfield will be provided to the district of residence. Any Garfield resident student whose family moves from our district after the opening of school will be eligible to continue attending Garfield Schools under the open enrollment policy upon filing an application and approval of the Board.

2. No interdistrict transfer will be approved if the enrollment of the grade level or class level being requested at the receiving district exceeds the following:

<u>Grade</u>	<u>Enrollment Limit</u>
Kdg. – <b>MUST</b> meet their resident district's age requirement.	
Kdg.	Maximum 115
1-3	115
4-12	123 per grade level

Special Services Units are at a maximum.

3. No student, once accepted, will be displaced should enrollment exceed the enrollment limits.

4. Students with handicapping conditions may not be accepted for open enrollment if the services described in the student's IEP are not available in the Garfield Schools. The need for special education services may be a reason for a student not being accepted for open enrollment.

5. The Garfield Schools are not required to institute any special programs to serve open enrollment students.

6. The Ohio High School Athletic Association's athletic eligibility guidelines for inter-scholastic athletic participation will be in effect.

7. Students with past discipline records may not be approved for open enrollment.

8. Applicants shall be considered on a first come, first served basis, annually, with an assurance that **native students will not be displaced** and participants in the previous year's program will be given preference. Enrollment levels will determine annual approval. Approval one year **DOES NOT** guarantee approval in the future. Students will be placed on a waiting list when there is an enrollment limit.

9. Applicants may be rejected if the racial balance of either the sending or receiving school district would be negatively impacted.

10. James A. Garfield Schools **don't accept responsibility for the transportation** of open enrollment students unless it is deemed practical by the administration to pick-up/discharge within the Garfield District. **Parents are responsible for the transportation** to and from school of their child(ren) and **picking up their children on time** if accepted for open enrollment at the James A. Garfield Schools.